

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. MONDAY, JANUARY 18, 2010.

**PRESENT:**

Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes, Mr. J. Murray, Dr. L. Ross (entered at 7:10 p.m.), Mr. M. Snelling.

Mr. G. Barnes, Secretary-Treasurer, S. Bailey, Recording Secretary.

Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

**REGRETS:**

Mr. P. Bartlette

**CALL:**

The Chairperson called the meeting to order at 7:04 p.m. noting the meeting had been called for the purpose of considering the following:

- a) 2010/2011 Preliminary Budget Discussions.

The Chairperson referred to the Call and welcomed observers and media to the meeting.

The following documents were circulated to Trustees:

- 1) Preliminary Budget Discussion 2010/2011;
- 2) Budget Sustainability Requests 2010/2011;
- 3) Capital & Maintenance Budget 2010/2011.

Trustee Mayes, Finance Committee Chairperson, presented some opening comments regarding the 2010/2011 Budget process. He noted the Public Consultation would take place on Wednesday, February 3, 2010 at Earl Oxford School.

Mr. G. Barnes, Secretary-Treasurer, informed the Board that it was Senior Administration's intention in providing the preliminary budget information this evening to not present it again in detail on budget day, February 16, 2010.

Secretary-Treasurer, Mr. Barnes, presented the Preliminary Budget Discussion 2010/2011 document in detail. Items reviewed included revenue and expenditures, comparisons to the Provincial average, teacher and support staffing, utilities and services increases, accumulated surplus and reserve balances, two 2010/2011 expenditure scenarios and resulting property tax implications. The Secretary-Treasurer responded to trustee inquiries regarding the financial information throughout his presentation.

Dr. D. Michaels, Superintendent/CEO, Mr. Greg Malazdrewicz, Associate Superintendent and Mr. G. Barnes, Secretary-Treasurer presented the Senior Administration Budget Sustainability Requests totaling \$1,147,000. as follows:

|  |                    |
|--|--------------------|
| EAL - Reception Center                                   | \$ 186,400         |
| EAL - Teaching Staff                                     | 235,500            |
| Education Assistants - Special Language Program          | 150,000            |
| Assistive Technology In The Classroom                    | 29,800             |
| Reading Recovery Teaching Staff                          | 132,600            |
| Senior High Programming Co-Curricular & Extra Curricular | 10,000             |
| Middle Years Student Support                             | 117,900            |
| Life Fitness Centers                                     | 10,000             |
| Fixed Gym Equipment                                      | 4,000              |
| Vice-Principal Positions                                 | 160,000            |
| School Secretarial Allocation                            | 102,800            |
| Student Assessment Tools                                 | 5,000              |
| MHSAA Travel   | 3,000              |
|  | <u>\$1,147,000</u> |

Senior Administration reviewed the various items providing backup information and responded to the inquiries from Trustees. These Budget Sustainability Requests were prioritized by Senior Administration with the highest priority items being EAL needs and Assistive Technology.

Trustee Mayes presented the Board Member/Committee Budget Sustainability Requests totaling \$580,200. as follows:

|  |                   |
|--|-------------------|
| Grade 3-4 Transition Project - Middle Years Literacy | \$ 174,300        |
| Pre-Kindergarten Programming                         | 26,900            |
| Professional Development - Teachers                  | 200,000           |
| Alexander School Bus                                 | 25,000            |
| Division Workplace Safety & Health Officer           | 106,000           |
| Expansion of BSSAP Program                           | 25,000            |
| "Girls Go To College" - Why not boys?                | 2,000             |
| Translator Funds - EAL Parent/Teacher Interviews     | 2,000             |
| Capital & Maintenance Budget Increase                | 7,500             |
| Off-Campus Support                                   | 1,500             |
| Library Resources - Neelin                           | 10,000            |
|  | <u>\$ 580,200</u> |

Individual Trustees and Committee members spoke to the various items noting the individual items they had presented.

Mr. Barnes, Secretary-Treasurer, presented the Capital and Maintenance Budget 2010/2011 noting that it reflected a 0% increase as directed by the Board of Trustees. He noted there was a \$68,000 estimated increase included for the Single Track Immersion Transition to be distributed as follows: \$35,000 for renovations at George

Fitton, \$7,800 for renovations at Green Acres and \$25,200 for renovations at Harrison. It was noted that the net increase to the 2010/2011 budget was \$50,000 as previously estimated. Trustees were requested to contact the Secretary-Treasurer should they require additional information regarding the Capital and Maintenance Budget 2010/2011.

Trustee Mayes concluded the meeting with a reminder of the Public Forum to be held on February 3, 2010 and noted the various reallocations which had taken place over the last three years.

Mrs. Jolly – Mr. Karnes

That the meeting do now adjourn (9:30 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer